



# JEFFREYS BAY PRIMARY SCHOOL

## CRITERIA FOR ADMISSION

### **CRITERIA FOR ADMISSION:**

1. A prospective pupil will have to be able to speak English and Afrikaans, of which at least one will be taught as a **Home Language** and the other as a First Additional Language (according to the schools act).
2. A copy of the original unabridged birth certificate must be available on request when applying for admission.
3. A copy of the previous year's school report should also be kept at hand.
4. Please attach the following documents to the application:
  - 5.1 Municipal account;
  - 5.2 Proof of employment;
  - 5.3 Certified copy of divorce agreement;
  - 5.4 Proof of guardianship.

### **REGULATIONS:**

The following regulations must be strictly abided before admittance will be approved.

1. Pupils to be admitted will have to meet the following age requirements. Pupils one year older than stated in Table A will only be allowed when special permission is granted by the Governing Body.

<b>Grade</b>	<b>Age on 1 January</b>	<b>Disqualification for admission or Compulsory retirement from school</b>
<b>1</b>	<b>6 – 7</b>	<b>9</b>
<b>2</b>	<b>7 – 8</b>	<b>10</b>
<b>3</b>	<b>8 – 9</b>	<b>11</b>
<b>4</b>	<b>9 – 10</b>	<b>12</b>
<b>5</b>	<b>10 – 11</b>	<b>13</b>
<b>6</b>	<b>11 – 12</b>	<b>14</b>
<b>7</b>	<b>12 – 13</b>	<b>15</b>

2. Admission to the school is subject to the capacity ..... The capacity is as follows:
  - 2.1 School capacity – 800 learners from Grade R – 7
  - 2.2 Learners per class – 30 learners
  - 2.3 Grade 1 to 3: After 28 learners are admitted a waiting list is started to make provision for learners moving into the traditional feeder area of the school.
  - 2.4 Grade 4 to 7: After 30 learners are admitted a waiting list is started to make provision for learners moving into the traditional feeder area of the school.
3. The immediate obligation of the Jeffreys Bay Primary School is to consider the admission of pupils from the traditional feeder area of the school. Preference will be given to pupils from this area.
4. The parent / guardian of a pupil can be required by the Governing Body to give written motivation why another school in the vicinity cannot be attended.
5. The home address of the parent / guardian must be his/her property or rented by him/her. Exceptional cases will be considered on merit.

6. Application for the admission of pupils who do not meet one or more of these admission criteria will have to be made 3 weeks before the proposed admission date. Disregarding this stipulation can result in a delay in admission.
7. Compulsory school fees are payable in advance and must be paid promptly. The responsibility for the application for financial assistance lies with the parent/ guardian and must be done timeously.
8. On admission parents and pupils must undertake to fit in with the ethos and abide by the rules of the school and the discipline of the Governing Body, Principal and Teachers. The Principal reserves the right to lay down the rules of the school and change them from time to time.
9. Admission of non-citizens/immigrants:
  - The South African Schools Act, 1996 and this policy apply equally to learners who are not citizens of the republic of South Africa and whose parents are in possession of a permit for temporary or permanent residence issued by the Department of Home Affairs.
  - A learner who entered the country on a study permit must present the study permit on admission to the public school.
  - Persons classified as illegal aliens must, when they apply for admission for their children or for themselves, show evidence that they have applied to the Department of Home Affairs to legalise their stay in the country in terms of the Aliens Control Act, 1991 (No. 96 of 1991)
10. The Admissions committee and Governing Body reserve the right to revise the criteria for admission from year to year and except the Departmental Language Policy of 2012, specifically for Grade R.
11. The Governing Body, the Headmaster and the teachers will set the standards and norms pertaining to the appearance, neatness and hair of all the pupils.

**Hair:**

**11.1 Hair may not be highlighted or coloured, this includes braids.**

**11.2 No gel, mousse or other hair products may be used to style hair.**

**11.3 Hair accessories must be navy or white.**

**11.4 Girls with shoulder length hair should tie it up. Fringes may not cover eyes.**

**11.5 Boys hair must be short back and sides. No "steps" , "Mohawk" or long hair styles will be allowed.**

**11.6 No wigs are allowed / Braids must be neat and in a pony.**

**Jewellery:**

**11.7 Boys/Girls may wear a watch.**

**11.8 Girls may wear one pair of gold/silver studs/small sleepers in their ear lobes.**

**11.9 Medic Alert bracelets or chains are permissible.**

**11.10 NO OTHER jewellery will be allowed.**

12. No bags with wheels please.

**Learners who transgress these rules will be sent home or given detention until they comply.**

13. Pupils who have a record of bad behaviour or expulsion from other schools may be refused.
14. At the discretion of the Principal and Governing Body, pupils can lose their privilege of admission or re-admission should they or their parents/guardians take part in any organized stay-away or be part of any intimidation.

15. If necessary a pupil must be prepared to be interviewed by the Principal before his/her admission can be considered. The Principal will determine the time and date of such an interview. The parent / guardian will be responsible for any expenses.
16. The parent / guardian of a pupil must sign a written undertaking that he or she will see to it that the pupil complies with these school rules.
17. Any false and misleading information by the applicants can lead to expulsion.
18. A decision regarding admission is final and further negotiation will not take place.

J.J. Dippenaar  
Principal

P.J. Alberts  
Chairperson Governing Body

**Admissions committee:**

P.J. Alberts (Chairperson Governing Body)  
K. Smith (H.O.D. Senior Phase)  
Y. van Niekerk (Secretary)

J.J. Dippenaar (Principal)  
E. Potgieter (H.O.D. Junior Phase)

Signature:..... Date: .....